

objective A challenging position in which I can utilize and expand on my technical and creative skills.

skills **Computer/Web Design**

- Macintosh computer repair, service & support. Highly familiar with OS X, OS 9, and Mac hardware.
- Small home/office network design, implementation, and administration.
- Website layout & design, HTML/CSS. Interface design for web applications.
- ColdFusion, Javascript development/programming. MS Access database design.
- Graphic design and desktop publishing. Quark XPress, Photoshop, InDesign, Acrobat.

Business

- Project coordination, client liaison. Research, reports. Customer service & support.
- Technical & needs analysis. Copywriting & technical writing.

Theatre/Arts

- Lighting & sound for stage theatre. Knowledge of electrical systems.
- Set construction, striking, prop construction & handling.

experience **Macintosh Service Technician, WestWorld Computers, August 2003–January 2005**

- Service and repair of Macintosh computer systems and related products.
- Software troubleshooting, installation, configuration, network setup and administration.
- Managed the service and repair process, ordering parts and supplies, scheduling service calls.
- Provided technical support for many software and hardware related issues.

Freelance Web Designer/Developer, January 2001–August 2003

- Site design & development for clients such as Logit Group Inc., HR Decisions Inc., Pretty Devil's Tattooing, Legal Services Society, and CPA For Dentists.
- Built psychological testing system, contact database and classified ads system for accounting client.
- Developed interface and ColdFusion reporting mechanism for psychometric employee testing system.
- Acrobat PDF based interactive form development for client's internal paperwork system.

Webmaster, Capital Alliance Group/Stock Exchange Global, April 2000–November 2000

- Design, planning, content development and maintenance of corporate websites.
- Ongoing coordination between Vancouver and Hong Kong offices.
- Research, documentation and site structure planning.
- Went to Hong Kong for a month to coordinate activities with multiple subcontractors to launch site.
- Developed and wrote detailed online help system for web-based stock trading application.
- Developed privacy policy according to TRUSTEe guidelines, online privacy statement.

Web Designer, eFoundry Corporation, June 1997–November 1999

- Layout & design of websites for clients such as Intrawest, Japan Travel Bureau, Big Sky Golf.
- Design of promotional materials, interface design and architecture for ecommerce systems.
- Regular maintenance and updates of client websites.
- Collaboration with programmers on development of hotel reservation systems, news publishing system.

Web Designer, Cyberstore Systems, September 1996–May 1997

- Website design for corporate clients including Cue Datawest, Delta Hotels, Whistler-Blackcomb.
- Creative & conceptual design, technical research, multimedia design & production.
- Authoring of interactive multimedia demo, screensavers, computer animation.

- certifications*
- Apple Certified Desktop Technician - December 2003–December 2005
 - Apple Certified Portable Technician - November 2003–November 2005